

# Ph.D. Leadership Publication & Graduation

## AA\_AO\_ST\_69

Responsible Officer  
Sandeep Gopalan  
Responsible Office  
John Wesley School of Leadership  
Approving Body  
Board of Trustees  
Approval Date  
2019-09  
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Departmental Impact  
Academics

### Policy Statement

Upon approval from the Chair, the candidate follows the submission guidelines for publication. These guidelines must be strictly followed and can be obtained from the School of Leadership. A PhD candidate must meet the following requirements to qualify for graduation with a PhD in Leadership.

### Policy Procedures

The candidate is required to furnish one bound copy of the dissertation to the CU Library. The candidate uses Thesis on Demand ([thesisondemand.com](https://thesisondemand.com)), a service of the HF Group bindery, with cover color 192 – Maroon, gold lettering for the cover, title printed on the spine and the cover, 60# white paper, no signature page, and the single-sided printing option. The School of Leadership will communicate more detailed information following the student's successful defense.

- Satisfactory completion of all course work with a GPA of 3.00 or above
- Satisfactory completion of comprehensive exam and the oral defense
- Submission of one original hard copy of the final dissertation to the CU library and an electronic copy of the dissertation to the John Wesley School of Leadership
- Completion of all work within 7 years
- All financial obligations to the School of Leadership paid in full
- Upon successful completion of the Oral Defense, the student should contact the Registrar regarding application for graduation. Degrees are conferred twice a year, in December and in May, however there is only one graduation ceremony, which takes place the first weekend in May. Students are strongly encouraged to attend this event, as it is a highlight for students, their families, and the CU faculty and staff.