## Ph.D. Leadership Finalizing the Manuscript

## AA\_AO\_ST\_66

Responsible Officer
Sandeep Gopalan
Responsible Office
John Wesley School of Leadership
Approving Body
Board of Trustees
Approval Date
2019-09
Last Revision
2019-09
Re-evaluation Date
2021
Departmental Impact
Academics

## **Policy Statement**

Writing the dissertation is an academic requirement integral to the PhD. The candidate must demonstrate his or her ability to fulfill this requirement.

## **Policy Procedures**

When the candidate is finalizing the dissertation manuscript, the committee Chair may advise the doctoral candidate to hire the aid of a proofreader. The proofreader is not an editor. His or her responsibility is to identify representative form, style, grammar, or expression issues. The candidate's responsibility is to apply the feedback of the proofreader and to revise the dissertation as needed.