

# Professional Ethics

## AA\_AO\_FC\_27

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Approving Body  
Board of Trustees  
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### Policy Statement

A trust has been imposed upon us as faculty members to be examples to students and colleagues who come here.

### Policy Procedures

It is unprofessional to criticize directly or by implication the character or work of our colleagues in the presence of students or other colleagues. If the matter is of a serious nature the Scriptural principle is to go first to the brother himself.

Professional ethics require the teacher to be prompt and faithful in meeting each scheduled class session, to make himself/herself available for a reasonable number of hours for student appointments, and to be faithful and prompt in keeping them. Office hours should be posted on the office door of each faculty member.

Faculty courtesy and consideration for instructors and classes who use the same classrooms require thoughtfulness in areas such as:

- adherence to technology use policies
- promptness
- appropriate care of facilities