

Board Records & Minutes

EX_BT_25

Responsible Officer
Charles Petitt
Responsible Office
Office of the President
Approving Body
Board of Trustees
Approval Date
2014-09
Last Revision
2014-09
Re-evaluation Date
2021

Policy Statement

Accurate minutes of each Board meeting are recorded, kept on file, and copies sent to each Board member.

Policy Procedures

In accordance with these records, the Board is to be responsible for the financial stability of the institution as indicated in the Board minutes. The Board is also responsible for the quality and integrity of operations as indicated in the Board minutes.

All operation manuals—policies of the University—are kept in the Administrative wing under the direction of the President of the University.