

# Student Account Payments

## FT\_BO\_ST\_25

Responsible Officer  
Wes Scruggs  
Responsible Office  
Business Office  
Approving Body  
Board of Trustees  
Approval Date  
2019-06  
Last Revision  
2019-06  
Re-evaluation Date  
2021  
Departmental Impact  
Business Office

### **Policy Statement**

Any balance not covered by approved financial aid must be paid in full before class attendance or be scheduled for payment through the University's payment plan.

### **Policy Procedures**

Tuition and fees become due by the first day of classes. Room and board charges become due when a student moves into the dormitory. A payment plan may be set up through Student Accounts Office. The registration process is not complete until payment arrangements are made in full. Failure to adequately fulfill financial obligations may result in removal from class. Final grades, transcripts of credits, and diplomas will not be issued until the student's account is fully paid.