

Severance Pay

FT_BO_HR_35

Responsible Officer
Chris Ronk
Responsible Office
Human Resources
Approving Body
Board of Trustees
Approval Date
2019-01
Last Revision
2019-01
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2021
Departmental Impact
Academics

Policy Statement

A Staff member who is leaving the University must meet with a member of the Business Office to determine the final date for employment and any holiday and/or PTO that may be due.

Policy Procedures

These final payments will be in accordance with those other pertinent sections of the Staff Handbook. The final pay will be given at the nearest payday following the termination date.