

Petty Cash Transactions

FT_BO_FI_05

Responsible Officer
Wes Scruggs
Responsible Office
Business Office
Approving Body
Board of Trustees
Approval Date
2019-09
Re-evaluation Date
2021

Policy Statement

The Business Office does have petty cash available for administrative units of the university who may need a small amount of cash (normally \$20 or less).