

# Admission of Non-US Citizens

## ES\_AD\_AD\_25

Responsible Officer  
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Responsible Office  
Enrollment Services  
Approving Body  
Board of Trustees  
Approval Date  
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### Policy Statement

The University is authorized under federal law to enroll non-immigrant alien students.

### Policy Procedures

#### International Resident

International students must show evidence of completion of secondary school education (Year 12) in their country of education. This is typically evidenced by a high school diploma or equivalent after completion of 12 years of primary and secondary education within their national education system. ACT/SAT scores are not required for international students.

International students whose first language is not English may submit satisfactory scores on one of the following English proficiency tests: TOEFL, CPE, IELTS, or PTEL. The required minimum TOEFL (Test of English as a Foreign Language) score for admittance is a paper-based score of 500, a computer-based score of 170, or an Internet-based score of 60. Information about the test may be obtained from [toefl.org](http://toefl.org). The required score for the Academic Version, Band 6 or above, of IELTS (International English Language Testing System) is a corresponding score of 25-40. The required score for PTEL (Pearson Test of English) is 68 or above. The minimum grade for the CPE (Cambridge Proficiency in English) is a C. English proficiency examinations may be waived for students who have completed a secondary-level program at a recognized school with English as the medium of instruction after transcript evaluation.

Financial responsibility must be demonstrated before the Certificate of Eligibility for Nonimmigrant (F-1) Student Status can be issued. The University must receive on deposit the funds in United States dollars to cover the cost of the first year's education. Financial information may be obtained from the Admissions Office including amounts for all fees and tuition. The Form I-20 will not be sent to the applicant until all of the admissions requirements have been met. International students are encouraged to submit all admissions materials at least six months prior to projected enrollment and obtain an acceptance letter at least three months prior to starting their first course.

#### International Online

Online international applicants are encouraged to complete the Admissions process no less than three months prior to the expected start date. In addition to the standard admissions requirements for all undergraduate students, online international students whose first language is not English must submit satisfactory scores demonstrating English proficiency. Financial information may be obtained from the Admissions Office including amounts for all fees and tuition.