

# Facility Rental Agreement

## ES\_FA\_FE\_05

Responsible Officer  
Marc Cutrell  
Responsible Office  
Student Services  
Last Revision  
2020-02  
Re-evaluation Date  
2022

### **Policy Statement**

Any reservations of the facilities must first be approved by Athletics (Gym) and the Dean of Student Development.

### **Policy Procedures**

If there are any requests for use of the facilities for rental purposes, all requests will be forwarded to the Chancellor (by Dean of Student Development) for approval. A Facility Rental Agreement must be signed and returned to Student Services in order to secure the facilities.

Carolina University reserves the right to deny, to inspect and control all functions on campus. The University cannot assume responsibility for the client's property and equipment brought on property.