

Attendance Appeal Policies

ES_SS_CO_14

Responsible Officer
Sandeep Gopalan
Responsible Office
Academics
Approving Body
Board of Trustees
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2021
Departmental Impact
Academics

Policy Statement

Students may appeal attendance decisions by following the procedures outlined below.

Policy Procedures

- a) Appeals concerning a professor's decision concerning make-up work are to be directed in writing to the dean of the school.
- b) In extreme circumstances a student may appeal the Maximum Total Number of absences in writing to the Office of the Provost and accompanied by documentation for every absence.
- c) Professors may advocate for those students with unusual circumstances, and those students with excused absences will be given due consideration.