

Inspections and Care of Rooms

ES_SS_DO_04

Responsible Officer
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Responsible Office
Student Services
Approving Body
Board of Trustees
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Student Services

Policy Statement

Residence rooms, in a very real sense, belong to the Lord; therefore, as good stewards, students should care for His property.

Policy Procedures

RA Weekly Inspections

A weekly inspection is conducted. Failure of weekly inspection will result in a fine of up to \$5.00 per person, payable to the Student Services Department via the appropriate Resident Assistant. Failure to pay the fine within one week will result in the fine being doubled. Five weekly room failures will result in a student having to appear before the Student Conduct Committee. The following are the requirements of weekly room inspection:

1. Beds made and room is clutter free
2. Dresser, desks, and shelves dusted
3. Window sills and window blinds cleaned
4. Sink and mirror cleaned thoroughly
5. Wastebaskets emptied
6. Lights and electronics turned off
7. Floor swept/mopped or vacuumed
8. Tub and toilet cleaned
9. Clean HVAC box and keep clutter clear of box for clean airflow around box

Deans' Inspections

Once a month, the Deans inspect residence rooms as scheduled. The requirements of this inspection are the same as that of weekly inspection. Failure of Deans' Inspection will result in a fine of up to \$10 per room payable to the Student Services Department via the appropriate Resident Assistant. If a student does not clean for Dean's Inspection, the fine is \$10, and the room will then be inspected the next day. Failing to pay any fine within one week will automatically double the fine.

Cleaning Equipment

Students are expected to supply disposable items such as soaps, cleansers, rags, etc. Brooms, dustpans, and wet mops for students' use are available in the cleaning closets or laundry rooms on each floor. After each use, mops should be rinsed out and placed back in the cleaning rooms so others can use them.