

# Lost & Found

## ES\_SS\_ST\_35

Responsible Officer  
Marc Cutrell  
Responsible Office  
Student Services  
Approving Body  
Board of Trustees  
Approval Date  
2018-05  
Last Revision  
2018-05  
Departmental Impact  
Student Services

### **Policy Statement**

Items left unclaimed on campus will be collected and turned in to the Student Services Department.

### **Policy Procedures**

Items may be claimed during regular business hours.