## **Lost & Found**

## **ES\_SS\_ST\_35**

Responsible Officer Marc Cutrell Responsible Office Student Services Approving Body Board of Trustees Approval Date 2018-05 Last Revision 2018-05 Departmental Impact Student Services

## **Policy Statement**

Items left unclaimed on campus will be collected and turned in to the Student Services Department.

## **Policy Procedures**

Items may be claimed during regular business hours.