

# Course Numbering

## AA\_AS\_RE\_12

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Approval Date  
2019-09  
Re-evaluation Date  
2021

### Policy Statement

Courses are offered in six schools: Bible and Theology, Ministry, Arts and Sciences, Leadership, Business and Education. Each course in the curriculum is identified by a number comprised of letters and digits. (Generally, the initial letter of the course symbol indicates the department, and the second, the academic discipline in which the course is found.)

### Policy Procedures

#### Undergraduate

The first digit represents the year (Freshman, Sophomore, etc.), and the third usually indicates the semester in which the course is taught. First semester courses are denoted by an odd final digit and second semester courses by an even final digit. When appropriate, the second digit may be used to indicate level of difficulty. The University reserves the privilege of withdrawing scheduled courses and making changes in the curriculum.

#### Graduate

Course descriptions are arranged according to the subject areas covered in Graduate Studies. The areas are listed alphabetically. The numbering of courses is sequential. Numbers 500-699 are used for Master's level courses. Numbers 700-899 are used for Doctoral level courses. The numbers following course titles refer to the semester credit hours. Subject areas are represented by prefixes.