

Classroom Protocol

AA_AO_CL_25

Responsible Officer
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Responsible Office
Vice Chancellor
Approving Body
Board of Trustees
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Policy Statement

It is expected in the academic environment that certain courtesies will be observed.

Policy Procedures

- Classrooms that are rearranged for certain activities should be returned to normal.
- Equipment should not be removed from class. If you remove something in an emergency, please return it immediately at the end of class.
- Once a projector bulb needs replacing, immediately submit a technology email request to techhelp@carolinau.edu.
- Do not extend your class until it extends into the next class.