

Absence from Class

AA_AO_CL_05

Responsible Officer
Sandeep Gopalan
Responsible Office
Vice Chancellor & Academic Affairs
Approving Body
Board of Trustees
Approval Date
2019-09
Re-evaluation Date
2021

Policy Statement

Any faculty member anticipating absence from the classroom should report such absence to the Provost/EVPAA.

Policy Procedures

In case of an emergency, teachers should immediately contact the office of the Provost or Dean. All substitute instructors for the classroom must meet the appropriate approval of the Provost/EVPAA or Dean.